|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Request Type** | **Release** | | **Expiry / Retest update** | **Lot Number update** | **Status update** | **Location** | **Country Allocation** |
| **Other:** | <provide details> | | | | | |

**Investigational Product (IP) to be updated**

|  |  |
| --- | --- |
| **IP Code(s):** |  |
| **IP Description(s):** |  |
| **IP Number(s)/Range:** |  |
| **Sequence Number(s)/Range:** |  |
| **Total Number of IP:** |  |

**[1]** *Depot Name or Site Number*

**[2]** *Use available, unavailable or quarantined. If other status is required consult with your Clinical Systems Project Manager*

**[3]** *Ensure expiration / Re-test dates do not unblind (i.e. identifies a difference in blinded IP type)*

*For updates please provide the original inventory information and the updated inventory information in the respective tables*

*N/A any sections that are not applicable*

|  | **Original Inventory Information** *N/A this section if Release* | **New Inventory Information** |
| --- | --- | --- |
| **Location:[1]** |  |  |
| **Country Allocation:** |  |  |
| **Batch/Lot Number as printed on the label:** |  |  |
| **Manufacturing Batch/Lot number:** |  |  |
| **Status:[2]** |  |  |
| **Expiration/Re-test Date:[3]**  *(dd-Mmm-yyyy)* |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Requestor Name** | **Title** | **Company** | **Signature** | **Date** |
|  |  |  |  |  |